

# **ANNUAL REPORT**

OF

Name: LUCK MUNICIPAL WATER UTILITY

Principal Office: 401 MAIN STREET

P.O. BOX 315 LUCK, WI 54853

For the Year Ended: DECEMBER 31, 2002

# WATER, ELECTRIC, OR JOINT UTILITY TO PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854 Madison, WI 53707-7854 (608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

### **SIGNATURE PAGE**

I KATHLENE HANSEN		of
(Person responsible for accou	unts)	
LUCK MUNICIPAL WATER UTILITY		, certify that I
(Utility Name)		
am the person responsible for accounts; that I have examined t knowledge, information and belief, it is a correct statement of the the period covered by the report in respect to each and every m	ne business and affairs of	
	02/21/2003	
(Signature of person responsible for accounts)	(Date)	
VILLAGE CLERK-TREASURER		
(Title)	_	

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#### **IDENTIFICATION AND OWNERSHIP**

Exact Utility Name: LUCK MUNICIPAL WATER UTILITY

**Utility Address: 401 MAIN STREET** 

P.O. BOX 315 LUCK, WI 54853

When was utility organized? 1/1/1915

Report any change in name:

Effective Date: Utility Web Site:

### Utility employee in charge of correspondence concerning this report:

Name: MS KATHY HANSON
Title: CLERK-TREASURER

Office Address:

401 MAIN STREET P.O. BOX 315 LUCK, WI 54853

Telephone: (715) 472 - 2221
Fax Number: (715) 472 - 2214
E-mail Address: volclerk@lakeland.ws

### Individual or firm, if other than utility employee, preparing this report:

Name: STEVEN A. SCHEIDLER

Title: CERTIFIED PUBLIC ACCOUNTANT

Office Address: TRACEY AND THOLE, S.C.

502 SECOND STREET HUDSON, WI 54016

**Telephone:** (715) 386 - 2391 **Fax Number:** (715) 386 - 0535

E-mail Address:

### President, chairman, or head of utility commission/board or committee:

Name: GENE COOPER

Title: CHAIRMAN

Office Address:

401 MAIN STREET
P.O. BOX 315
LUCK, WI 54853

**Telephone:** (715) 472 - 2221 **Fax Number:** (715) 472 - 2214

E-mail Address:

Are records of utility audited by individuals or firms, other than utility employee? YES

#### **IDENTIFICATION AND OWNERSHIP**

Individual or firm, if other than utility employee, auditing utility records:

Name: STEVEN A. SCHEIDLER

Title: CERTIFIED PUBLIC ACCOUNTANT

Office Address: TRACEY AND THOLE, S.C.

502 SECOND STREET HUDSON, WI 54016

**Telephone:** (715) 386 - 2391 **Fax Number:** (715) 386 - 0535

E-mail Address:

Date of most recent audit report: 2/20/2002 Period covered by most recent audit: 2001

Names and titles of utility management including manager or superintendent:

Name: MS KATHY HANSON Title: CLERK-TREASURER

Office Address:

401 MAIN STREET
P.O. BOX 315
LUCK, WI 54853
Telephone: (715) 472 - 2221

E-mail Address:

Name of utility commission/committee: WATER COMMISSION

Names of members of utility commission/committee:

MR EUGENE COOPER, CHAIRMAN

MR BRUCE PLOMSKI MR HARVEY SKOW

Is sewer service rendered by the utility? NO

Fax Number: (715) 472 - 2214

If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes?NO

Date of Ordinance:

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)?

Provide the following information regarding the provider(s) of contract services:

### **IDENTIFICATION AND OWNERSHIP**

Firm Name:	
<b>Contact Person:</b>	
Title:	
Telephone:	
Fax Number:	
E-mail Address:	
Contract/Agreem	ent beginning-ending dates:

Provide a brief description of the nature of Contract Operations being provided:

### **INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	107,177	107,563	1
Operating Expenses:			
Operation and Maintenance Expense (401)	79,378	69,347	2
Depreciation Expense (403)	19,420	18,884	_ 3
Amortization Expense (404)	0	0	4
Taxes (408)	18,186	18,004	5
Total Operating Expenses	116,984	106,235	
Net Operating Income	(9,807)	1,328	
Income from Utility Plant Leased to Others (412-413)	0	0	6
Utility Operating Income OTHER INCOME	(9,807)	1,328	_
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	1,566	3,437	_ 9
Miscellaneous Nonoperating Income (421)	0	0	10
Total Other Income Total Income	1,566 (8,241)	3,437 4,765	_
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	0	0	11
Other Income Deductions (426)	0	0	_ 12
Total Miscellaneous Income Deductions	0	0	
Income Before Interest Charges	(8,241)	4,765	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	862	58	13
Amortization of Debt Discount and Expense (428)			_ 14
Amortization of Premium on DebtCr. (429)	_		15
Interest on Debt to Municipality (430)	0	0	_ 16
Other Interest Expense (431)	0	0	17
Interest Charged to ConstructionCr. (432)	200		_ 18
Total Interest Charges	862	58	
Net Income	(9,103)	4,707	
Linear reprinted Formed Surplus (Beginning of Veer) (246)	440 200	444.070	40
Unappropriated Earned Surplus (Beginning of Year) (216)	119,386	114,679	19
Balance Transferred from Income (433)	(9,103)	4,707	_ 20
Miscellaneous Credits to Surplus (434)	0	0	21
Miscellaneous Debits to Surplus - Debit (435)	0	0	_ 22
Appropriations of SurplusDebit (436) Appropriations of Income to Municipal FundsDebit (439)	0	0	23 24
Total Unappropriated Earned Surplus End of Year (216)	110,283	119,386	_

### **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Amount (b)
Revenues from Utility Plant Leased to Others (412):	
NONE	1
Total (Acct. 412):	0
Expenses of Utility Plant Leased to Others (413):	
NONE	2
Total (Acct. 413):	0
Nonoperating Rental Income (418):	
NONE	3
Total (Acct. 418):	0
Interest and Dividend Income (419):	
INTEREST ON INVESTMENTS	1,566
Total (Acct. 419):	1,566
Miscellaneous Nonoperating Income (421):	
NONE	Ę
Total (Acct. 421):	0
Miscellaneous Amortization (425):	
NONE	
Total (Acct. 425):	0
Other Income Deductions (426):	
NONE	7
Total (Acct. 426):	0
Miscellaneous Credits to Surplus (434):	
NONE	8
Total (Acct. 434):	0
Miscellaneous Debits to Surplus (435):	
NONE	g
Total (Acct. 435)Debit:	0
Appropriations of Surplus (436):	
Detail appropriations to (from) account 215	10
Total (Acct. 436)Debit:	0
Appropriations of Income to Municipal Funds (439):	
NONE	11
Total (Acct. 439)Debit:	0

# **INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)		
Revenues (account 415)						0	_
revenues (account 413)							'
Costs and Expenses of Merchandising	, Jobbing and	Contract Wo	rk (416):				
Cost of merchandise sold						0	2
Payroll						0	3
Materials						0	4
Taxes						0	5
Other (list by major classes):							
NONE						0	6
Total costs and expenses	0	0	0	(	)	0	
Net income (or loss)	0	0	0	(	)	0	

### REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

- 1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
- 2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	107,177	0	0	0	107,177	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents					0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0 [				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify: NONE					0	6
Revenues subject to Wisconsin Remainder Assessment	107,177	0	0	0	107,177	

# **BALANCE SHEET**

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	1,010,203	1,005,790	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	301,036	282,033	2
Net Utility Plant	709,167	723,757	-
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	0	0	
Investment in Municipality (123)	65,795	0	5
Other Investments (124)	0	60,711	6
Special Funds (125)	0	0	7
Total Other Property and Investments	65,795	60,711	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	47,713	47,080	8
Temporary Cash Investments (132)	27,947	27,469	9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	51,073	14,628	11
Other Accounts Receivable (143)	0	30,004	12
Accumulated Provision for Uncollectible AccountsCr. (144)	0	0	13
Receivables from Municipality (145)	0	0	14
Materials and Supplies (150)	6,458	5,997	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)			17
Total Current and Accrued Assets	133,191	125,178	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	0	0	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits  Total Assets and Other Debits	0 908,153	0 909,646	

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# **BALANCE SHEET**

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			_
Capital Paid in by Municipality (200)	268,612	268,612	21
Appropriated Earned Surplus (215)			22
Unappropriated Earned Surplus (216)	110,283	119,386	23
Total Proprietary Capital	378,895	387,998	
LONG-TERM DEBT			
Bonds (221)	0	0	24
Advances from Municipality (223)	0	0	25
Other long-Term Debt (224)	10,666	16,000	26
Total Long-Term Debt	10,666	16,000	
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	1,926	671	28
Payables to Municipality (233)	36,244	30,004	29
Customer Deposits (235)			30
Taxes Accrued (236)	0	0	31
Interest Accrued (237)	40	58	32
Other Current and Accrued Liabilities (238)			33
Total Current and Accrued Liabilities	38,210	30,733	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	0	0	36
Total Deferred Credits	0	0	
OPERATING RESERVES			
Miscellaneous Operating Reserves (265)			37
Total Operating Reserves	0	0	
CONTRIBUTIONS IN AID OF CONSTRUCTION			
Contributions in Aid of Construction (271)	480,382	474,915	_ 38
Total Liabilities and Other Credits	908,153	909,646	

### **NET UTILITY PLANT**

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)
Plant Accounts:				
Utility Plant in Service (100)	1,010,203	0	0	0
Utility Plant Purchased or Sold (391)				
Utility Plant in Process of Reclassification (392)				
Utility Plant Leased to Others (393)				
Property Held for Future Use (394)				
Construction Work in Progress (395)				
Utility Plant Acquisition Adjustments (396)				
Other Utility Plant Adjustments (397)				
Total Utility Plant	1,010,203	0	0	0
Accumulated Provision for Depreciation and Ame	ortization:			
Accumulated Provision for Depreciation of Utility Plant in Service (110)	301,036	0	0	0
<b>Total Accumulated Provision</b>	301,036	0	0	0
Net Utility Plant	709,167	0	0	0
		·	· · · · · · · · · · · · · · · · · · ·	

# ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (ACCT. 110)

Depreciation Accruals (Credits) during the year:

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)
Balance first of year	282,033				282,033
Credits During Year					
Accruals:					
Charged depreciation expense (403)	19,420				19,420
Depreciation expense on meters					
charged to sewer (see Note 3)	703				703
Accruals charged other					
accounts (specify):					
					0
Salvage					0
Other credits (specify):					
					0
Total credits	20,123	0	0	0	20,123
Debits during year					
Book cost of plant retired	1,120				1,120
Cost of removal					0
Other debits (specify):					
					0
Total debits	1,120	0	0	0	1,120
Balance End of Year	301,036	0	0	0	301,036
Composite Depreciation Rate?	Yes				
If yes, what is the rate?	2.00%				

# **NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

- 1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
- 2. Other items may be grouped by classes of property.
- 3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
Other (specify): NONE	0			0	2
Total Nonutility Property (121)	0	0	0	0	_
Less accum. prov. depr. & amort. (122)	0			0	3
Net Nonutility Property	0	0	0	0	=

# **ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)**

Particulars (a)	Amount (b)	
Balance first of year	0	1
Additions:		
Provision for uncollectibles during year		2
Collection of accounts previously written off: Utility Customers		3
Collection of accounts previously written off: Others		4
Total Additions	0	_
Deductions:	_	
Accounts written off during the year: Utility Customers		5
Accounts written off during the year: Others		6
Total accounts written off	0	
Balance end of year	0	

### **MATERIALS AND SUPPLIES**

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel for generation					0	0	1
Other					0	0	2
Total Electric Utility					0	0	•

Total End of Year	Amount Prior Year	
0	0	1
6,458	5,997	2
	0	3
	0	4
	0	5
	0	6
6,458	5,997	_
	End of Year 0 6,458	End of Year         Prior Year           0         0           6,458         5,997           0         0           0         0           0         0           0         0

# UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

	Written			
Debt Issue to Which Related (a)	Amount (b)	Account Charged or Credited (c)	Balance End of Year (d)	
Unamortized debt discount & expense (181) NONE				
Total			0	•
Unamortized premium on debt (251)		=		
NONE				2
Total		_	0	

# **CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year	268,612	1
Changes during year (explain): NO CHANGES N 2002		2
Balance end of year	268,612	_

# **BONDS (ACCT. 221)**

- 1. Report hereunder information required for each separate issue of bonds.
- 2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
- 3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

		Final		Principal
	Date of	Maturity	Interest	Amount
Description of Issue	Issue	Date	Rate	End of Year
(a)	(b)	(c)	(d)	(e)

**NONE** 

### **NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT**

- 1. Report each class of debt included in Accounts 223, 224 and 231.
- 2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
- 3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Other Long-Term Debt (224)				_	
G.O. PROM NOTE 12/6/01	12/06/2001	12/06/2011	5.50%	10,666	1
Total for Account 224				10,666	

# **TAXES ACCRUED (ACCT. 236)**

Particulars Amount (a) (b)		
Balance first of year	0	1
Accruals:		
Charged water department expense	18,186	2
Charged electric department expense		3
Charged sewer department expense	256	4
Other (explain):		
NONE		5
Total Accruals and other credits	18,442	
Taxes paid during year:		•
County, state and local taxes	15,339	6
Social Security taxes	3,003	7
PSC Remainder Assessment	100	8
Other (explain):		•
NONE		9
Total payments and other debits	18,442	
Balance end of year	0	, :

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# **INTEREST ACCRUED (ACCT. 237)**

- 1. Report below interest accrued on each utility obligation.
- 2. Report Customer Deposits under Account 231.

	Interest Accrued	d		Interest Accrue	d
Description of Issue (a)	Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Balance End of Year (e)	
Bonds (221)					
NONE	0			0	1
Subtotal	0	0	0	0	
Advances from Municipality (223)					•
NONE	0			0	2
Subtotal	0	0	0	0	•
Other long-Term Debt (224)					
PN DATED 12/6/01	58	862	880	40	3
Subtotal	58	862	880	40	
Notes Payable (231)					
NONE	0			0	4
Subtotal	0	0	0	0	•
Total	58	862	880	40	•
					:

# **CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)**

		Elect	ric				
Particulars (a)	Water (b)	Distribution (c)	Other (d)	Sewer (e)	Gas (f)	Total (g)	
Balance First of Year	474,915	0	0	0	0	474,915	1
Add credits during year:							
For Services	5,467					5,467	2
For Mains						0	3
Other (specify): NONE						0	4
Deduct charges (specify):							
NONE						0	5
Balance End of Year	480,382	0	0	0	0	480,382	
Amount of federal and state grants in aid received for utility construction included in End of Year totals	177,818					177,818	6

# **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123): WATER TOWER PAINTING FUND Total (Acct. 123):	65,795 <b>65,795</b>	 1 -
Other Investments (124): NONE		2
Total (Acct. 124):	0	-
Special Funds (125): NONE		3
Total (Acct. 125):	0	-
Notes Receivable (141): NONE		_ 4
Total (Acct. 141):	0	-
Customer Accounts Receivable (142): Water Electric	51,073	5 6
Sewer (Regulated)		7
Other (specify): NONE		8
Total (Acct. 142):	51,073	-
Other Accounts Receivable (143): Sewer (Non-regulated) Merchandising, jobbing and contract work		9 10
Other (specify): NONE		11
Total (Acct. 143):	0	-
Receivables from Municipality (145): NONE		12
Total (Acct. 145):	0	-
Prepayments (165): NONE		13
Total (Acct. 165):	0	-
Extraordinary Property Losses (182): NONE		14
Total (Acct. 182):	0	-
Other Deferred Debits (183): NONE		15
Total (Acct. 183):	0	
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# **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Payables to Municipality (233):		
SEWER SHARE OF QUARTERLY CUSTOMER BILLINGS	36,244	16
Total (Acct. 233):	36,244	_
Other Deferred Credits (253):		
NONE		17
Total (Acct. 253):	0	_

### **RETURN ON RATE BASE COMPUTATION**

- 1. The data used in calculating rate base are averages.
- 2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
- 3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						
Utility Plant in Service	1,007,996	0	0	0	1,007,996	1
Materials and Supplies	6,227	0	0	0	6,227	2
Other (specify): NONE					0	3
Less Average:						
Reserve for Depreciation	291,534	0	0	0	291,534	4
Customer Advances for Construction					0	5
Contributions in Aid of Construction	477,648	0	0	0	477,648	6
Other (specify): NONE					0	7
Average Net Rate Base	245,041	0	0	0	245,041	
Net Operating Income	(9,807)	0	0	0	(9,807)	8
Net Operating Income as a percent of						
Average Net Rate Base	-4.00%	N/A	N/A	N/A	-4.00%	

### **RETURN ON PROPRIETARY CAPITAL COMPUTATION**

- 1. The data used in calculating proprietary capital are averages.
- 2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description Am (a)	
Average Proprietary Capital	
Capital Paid in by Municipality	268,612 <b>1</b>
Appropriated Earned Surplus	0 2
Unappropriated Earned Surplus	114,834 <b>3</b>
Other (Specify): NONE	4
Total Average Proprietary Capital	383,446
Net Income	
Net Income	(9,103)
Percent Return on Proprietary Capital	-2.37%

### IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:
1. Acquisitions.
None
2. Leaseholder changes.
None
3. Extensions of service.
None
4. Estimated changes in revenues due to rate changes.
The PSC authorized a 3.0% simplified rate increase 9/3/02. The new rates were effective 9/30/02
5. Obligations incurred or assumed, excluding commercial paper.
None
6. Formal proceedings with the Public Service Commission.

7. Any additional matters.

None

None

### **FINANCIAL SECTION FOOTNOTES**

Identification and Ownership - Contacts (Page iv)

3/13/03 good filer email, ele

### **WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	Amounts (b)	
Operating Revenues Sales of Water		
Sales of Water (460-467)	105,947	1
Total Sales of Water	105,947	•
Other Operating Revenues		
Forfeited Discounts (470)	281	2
Other Water Revenues (474)	949	3
Amortization of Construction Grants (475)	0	4
Total Other Operating Revenues	1,230	
Total Operating Revenues	107,177	•
Operation and Maintenenance Expenses		
Plant Operation and Maintenance Expenses (600-660)	41,074	5
General Operating Expenses (680-690)	38,304	6
Total Operation and Maintenenance Expenses	79,378	,
Other Operating Expenses		
Depreciation Expense (403)	19,420	7
Amortization Expense (404)		8
Taxes (408)	18,186	9
Total Other Operating Expenses	37,606	
Total Operating Expenses	116,984	,
NET OPERATING INCOME	(9,807)	:

### **WATER OPERATING REVENUES - SALES OF WATER**

- 1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
- 2. Report estimated gallons for unmetered sales.
- 3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
- 4. Account 460, Unmetered Sales to General Customers Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461).
- 5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential	2	103	222	1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	2	103	222	
Metered Sales to General Customers (461)				
Residential	380	17,902	39,869	4
Commercial	75	6,665	10,103	5
Industrial	13	1,623	2,451	6
Total Metered Sales to General Customers (461)	468	26,190	52,423	
Private Fire Protection Service (462)	6		2,603	7
Public Fire Protection Service (463)	1		45,593	8
Other Sales to Public Authorities (464)	12	4,777	5,106	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
Total Sales of Water	489	31,070	105,947	<u>.</u>

# **SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.

Thousands of
Customer Name Point of Delivery Gallons Sold Revenues
(a) (b) (c) (d)

**NONE** 

# **OTHER OPERATING REVENUES (WATER)**

- 1. Report revenues relating to each account and fully describe each item using other than the account title.
- 2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
- 3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)		
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1 or Fd-1)	45,593	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify): NONE		4
Total Public Fire Protection Service (463)	45,593	_
Forfeited Discounts (470):		•
Customer late payment charges		5
Other (specify): NONE		6
Total Forfeited Discounts (470)	281	•
Other Water Revenues (474):		•
Return on net investment in meters charged to sewer department	749	7
Other (specify):		•
CONNECTION FEES AND SERVICE WORK FOR CUSTOMERS	200	8
Total Other Water Revenues (474)	949	_
Amortization of Construction Grants (475):		-
NONE		9
Total Amortization of Construction Grants (475)	0	_

### **WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
PLANT OPERATION AND MAINTENANCE EXPENSES		
Salaries and Wages (600)	26,415	
Purchased Water (610)	-, -	
Fuel or Power Purchased for Pumping (620)	4,447	
Chemicals (630)	4,563	
Supplies and Expenses (640)	2,715	
Repairs of Water Plant (650)	2,163	
Transportation Expenses (660)	771	
Total Plant Operation and Maintenance Expenses	41,074	
GENERAL OPERATING EXPENSES	40.004	
Administrative and General Salaries (680)	12.004	
000 0 11 15 (004)	12,894	
Office Supplies and Expenses (681)	3,878	
Office Supplies and Expenses (681) Outside Services Employed (682)		
Outside Services Employed (682)	3,878	
Outside Services Employed (682) Insurance Expense (684)	3,878 2,090	
Outside Services Employed (682) Insurance Expense (684) Employees Pensions and Benefits (686)	3,878 2,090 3,815	
Outside Services Employed (682) Insurance Expense (684) Employees Pensions and Benefits (686) Regulatory Commission Expenses (688)	3,878 2,090 3,815 14,182	
Outside Services Employed (682) Insurance Expense (684) Employees Pensions and Benefits (686) Regulatory Commission Expenses (688) Miscellaneous General Expenses (689)	3,878 2,090 3,815 14,182 60	
,	3,878 2,090 3,815 14,182 60	

# **TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Property Tax Equivalent		15,339	1
Less: Local and School Tax Equivalent on		256	2
Meters Charged to Sewer Department			
Net property tax equivalent		15,083	
		_	
Social Security		3,003	3
PSC Remainder Assessment		100	4
Other (specify):			
NONE			5
Total tax expense	_	18,186	

### PROPERTY TAX EQUIVALENT (WATER)

- 1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
- 2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
- 3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
- 4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
- 5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
- 6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
- 7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)
County name			Polk			1
SUMMARY OF TAX RATES						2
State tax rate	mills		0.262028			3
County tax rate	mills		5.501820			4
Local tax rate	mills		8.813183			
School tax rate	mills		8.943533			6
Voc. school tax rate	mills		1.606784			7
Other tax rate - Local	mills		0.000000			8
Other tax rate - Non-Local	mills		0.000000			9
Total tax rate	mills		25.127348			10
Less: state credit	mills		0.000000			 11
Net tax rate	mills		25.127348			12
PROPERTY TAX EQUIVALENT CALC	ULATIC	N				 13
Local Tax Rate	mills		8.813183			14
Combined School Tax Rate	mills		10.550317			15
Other Tax Rate - Local	mills		0.000000			16
Total Local & School Tax	mills		19.363500			17
Total Tax Rate	mills		25.127348			18
Ratio of Local and School Tax to Tota	I dec.		0.770615			19
Total tax net of state credit	mills		25.127348			20
Net Local and School Tax Rate	mills		19.363500			21
Utility Plant, Jan. 1	\$	1,005,790	1,005,790			22
Materials & Supplies	\$	5,997	5,997			23
Subtotal	\$	1,011,787	1,011,787			24
Less: Plant Outside Limits	\$	0	0			25
Taxable Assets	\$	1,011,787	1,011,787			26
Assessment Ratio	dec.		0.763283			27
Assessed Value	\$	772,280	772,280			28
Net Local & School Rate	mills		19.363500			29
Tax Equiv. Computed for Current Yea		14,954	14,954			30
Tax Equivalent per 1994 PSC Report	\$	15,339				31
Any lower tax equivalent as authorized						32
by municipality (see note 6)	\$					33
Tax equiv. for current year (see note	6) \$	15,339				34

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### WATER UTILITY PLANT IN SERVICE

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT	(5)	(6)	
Organization (301)	0		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		3
Total Intangible Plant		0	-
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	300		4
Structures and Improvements (311)	0		_ 
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		_ 
Wells and Springs (314)	23,845		_ 8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		_ 10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	24,145	0	-
PUMPING PLANT			
Land and Land Rights (320)	598		_ 12
Structures and Improvements (321)	17,715		13
Boiler Plant Equipment (322)	0		_ 14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		_ 16
Electric Pumping Equipment (325)	26,093		17
Diesel Pumping Equipment (326)	0		_ 18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	0		_ 20
Total Pumping Plant	44,406	0	-
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		_ 22
Water Treatment Equipment (332)	1,581		23
Total Water Treatment Plant	1,581	0	-
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	940		_ 24
Structures and Improvements (341)	0		25

# **WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
INTANGIBLE PLANT			
Organization (301)			0 1
Franchises and Consents (302)			0 2
Miscellaneous Intangible Plant (303)			0 3
Total Intangible Plant	0	0	0
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)			300 4
Structures and Improvements (311)			0 5
Collecting and Impounding Reservoirs (312)			0 6
Lake, River and Other Intakes (313)			0 7
Wells and Springs (314)			23,845 8
Infiltration Galleries and Tunnels (315)			0 9
Supply Mains (316)			0 10
Other Water Source Plant (317)			0 11
Total Source of Supply Plant	0	0	24,145
PUMPING PLANT Land and Land Rights (320)			598 12
Structures and Improvements (321)			17,715 13
Boiler Plant Equipment (322)			0 14
Other Power Production Equipment (323)			0 15
Steam Pumping Equipment (324)			<u> </u>
Electric Pumping Equipment (325)			26,093 17
Diesel Pumping Equipment (326)			<u> </u>
Hydraulic Pumping Equipment (327)			0 19
Other Pumping Equipment (328)			0 20
Total Pumping Plant	0	0	44,406
WATER TREATMENT PLANT			
Land and Land Rights (330)			0 21
Structures and Improvements (331)			0 22
Water Treatment Equipment (332)			1,581 23
Total Water Treatment Plant	0	0	1,581
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)			940 24
Structures and Improvements (341)			0 25

### WATER UTILITY PLANT IN SERVICE

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT	(-7	(-7	
Distribution Reservoirs and Standpipes (342)	217,233		26
Transmission and Distribution Mains (343)	442,552		27
Fire Mains (344)	0		28
Services (345)	99,835	3,448	29
Meters (346)	34,686	2,085	30
Hydrants (348)	93,714		31
Other Transmission and Distribution Plant (349)	0		32
Total Transmission and Distribution Plant	888,960	5,533	_
GENERAL PLANT			
Land and Land Rights (370)	0		33
Structures and Improvements (371)	3,920		34
Office Furniture and Equipment (372)	0		35
Computer Equipment (372.1)	5,871		36
Transportation Equipment (373)	8,250		37
Other General Equipment (379)	28,657		38
Other Tangible Property (390)	0		39
Total General Plant	46,698	0	_
Total utility plant in service directly assignable	1,005,790	5,533	_
Common Utility Plant Allocated to Water Department	0		40
Total utility plant in service	1,005,790	5,533	=

# **WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				
Distribution Reservoirs and Standpipes (342)			217,233	26
Transmission and Distribution Mains (343)			442,552	27
Fire Mains (344)			0	28
Services (345)			103,283	29
Meters (346)	1,120		35,651	30
Hydrants (348)			93,714	31
Other Transmission and Distribution Plant (349)			0	32
Total Transmission and Distribution Plant	1,120	0	893,373	•
GENERAL PLANT Land and Land Rights (370) Structures and Improvements (371) Office Furniture and Equipment (372) Computer Equipment (372.1)			0 3,920 0 5,871	35
Transportation Equipment (373)			8,250	37
Other General Equipment (379)			28,657	38
Other Tangible Property (390)			0	39
Total General Plant	0	0	46,698	
Total utility plant in service directly assignable	1,120	0	1,010,203	•
Common Utility Plant Allocated to Water Department			0	40
Total utility plant in service	1,120	0	1,010,203	=

# SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

Sources	of	Water	Supply

	30	ources of water Sup	ppiy	
Month (a)	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)	Total Gallons All Methods (000's) (e)
January			3,286	3,286
February			2,845	2,845
March			3,336	3,336
April			3,024	3,024
May			3,338	3,338
June			3,386	3,386
July			3,488	3,488
August			3,216	3,216
September			3,197	3,197
October			2,998	2,998
November			2,893	2,893
December			2,897	2,897
Total annual pumpaç	ge 0	0	37,904	37,904
ess: Water sold				31,070
Volume pumped but n	ot sold			6,834
Volume sold as a perd	cent of volume pumped			82%
Volume used for wate	r production, water quality	and system mainten	ance	325
Volume related to equ	ipment/system malfunctio	n		
Non-utility volume NO	T included in water sales			
Total volume not sold	but accounted for			325
Volume pumped but u	naccounted for			6,509
Percent of water lost				17%
If more than 25%, indi	cate causes and state who	at action has been tal	ken to reduce water los	s:
Maximum gallons pum	nped by all methods in any	one day during repo	orting year (000 gal.)	166
Date of maximum: 7	/1/2002			
Cause of maximum:				
Dry Weather				
Minimum gallons pum	ped by all methods in any	one day during repor	rting year (000 gal.)	56
Date of minimum: 1	2/22/2002			
Total KWH used for po	umping for the year			59,723
	amping for the year			
If water is purchased:\		PLICABLE		

## **SOURCES OF WATER SUPPLY - GROUND WATERS**

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
HIGHWAY 48 AND DUNCAN STREE 2	2	119	10	396,000	Yes	1
ROBERTSON ROAD 3	3	115	10	720,000	Yes	2

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### **SOURCES OF WATER SUPPLY - SURFACE WATERS**

	Intakes			
Location (a)	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)

NONE 1

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### **PUMPING & POWER EQUIPMENT**

- 1. Use a separate column for each pump.
- 2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
- 3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification	NUMBER 2	NUMBER 3	1
Location	Y 48 AND DUNCAN STREET	ROBERTSON ROAD	2
Purpose	Р	Р	3
Destination	D	D	4
Pump Manufacturer	LAYNE N.W.	PEERLESS	5
Year Installed	1961	1977	6
Туре	VERTICAL TURBINE	VERTICAL TURBINE	7
Actual Capacity (gpm	) 250	500	8
Pump Motor or			9
Standby Engine Mfr	U.S.	G.E.	10
Year Installed	1961	1977	11
Туре	ELECTRIC	ELECTRIC	12
Horsepower	20	40	13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification			14
Location			15
Purpose			16
Destination			17
Pump Manufacturer			18
Year Installed			19
Туре			20
Actual Capacity (gpm)			21
Pump Motor or			22
Standby Engine Mfr			23
Year Installed			24
Туре			25
Horsepower			26

## **RESERVOIRS, STANDPIPES & WATER TREATMENT**

- 1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
- 2. Use a separate column for each using additional copies if necessary.
- 3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	NUMBER 1	NUMBER 2		1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2 3
Type: R (reservoir), S (standpipe) or ET (elevated tank)	ET	ET		4 5
Year constructed	1914	1978		6
Primary material (earthen, steel, concrete, other)	STEEL	STEEL		7 8
Elevation difference in feet (See Headnote 3.)	110	132		9 10
Total capacity in gallons (actual)	40,000	250,000		11
WATER TREATMENT PLANT Disinfection, type of equipment (gas, liquid, powder, other)	LIQUID	LIQUID		12 13 14
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE	WELLHOUSE		15 16 17
Filters, type (gravity, pressure, other, none)	NONE	NONE		18 19
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	0.3960	0.7200		20 21 22
Is a corrosion control chemical used (yes, no)?	Υ	Υ		23 24
Is water fluoridated (yes, no)?	Υ	Υ		25

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### **WATER MAINS**

- 1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
- 2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
- 3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
- 4. Explain all reported adjustments as a schedule footnote.
- 5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

		Diameter in Inches (c)	Number of Feet							
Pipe Material (a)	Main Function (b)		First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	_		
M	D	4.000	955	0	0	0	955	_ 1		
M	D	6.000	34,032	0	0	0	34,032	2		
М	D	8.000	12,804	0	0	0	12,804	_ 3		
Total Within N	<b>Municipality</b>		47,791	0	0	0	47,791	_		
Total Utility		=	47,791	0	0	0	47,791	_		

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#### **WATER SERVICES**

- 1. Explain all reported adjustments as a schedule footnote.
- 2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
- 3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
- 4. Report services separately by pipe material and diameter.
- 5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	0.750	338	0	0	0	338		1
M	1.000	104	3	0	0	107		2
M	1.250	1	0	0	0	1		3
M	1.500	3	1	0	0	4		4
M	2.000	3	0	0	0	3		5
M	4.000	5	1	0	0	6		6
M	6.000	2	0	0	0	2		7
Total Utili	ty	456	5	0	0	461	0	

See attached schedule footnote.

### **METERS**

- 1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
- 2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
- 3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
- 4. Totals by size in Column (f) should equal same size totals in Column (o).
- 5. Explain all reported adjustments as a schedule footnote.

**Number of Utility-Owned Meters** 

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	485	30	32	0	483	56	1
1.000	16	0	0	0	16	0	2
1.250	2	0	0	0	2	0	3
1.500	10	0	0	0	10	2	4
2.000	4	0	0	0	4	1	5
Total:	517	30	32	0	515	59	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (I)	Wholesale, Inter- Department or Utility Use (m)		Total (o)	
0.625	370	58	8	6	0	41	483	_ 1
1.000	0	11	1	2	0	2	16	2
1.250	0	0	1	0	0	1	2	3
1.500	2	2	2	1	0	3	10	4
2.000	0	2	0	2	0	0	4	5
Total:	372	73	12	11	0	47	515	_

#### **HYDRANTS AND DISTRIBUTION SYSTEM VALVES**

- 1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
- 2. Explain all reported adjustments in the schedule footnotes.
- 3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	_
Fire Hydrants						_
Outside of Municipality	0				0	1
Within Municipality	105				105	2
Total Fire Hydrants	105	0	0	0	105	=
Flushing Hydrants						
	0				0	3
<b>Total Flushing Hydrants</b>	0	0	0	0	0	_

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year

Number of hydrants operated during year: 105

Number of distribution system valves end of year: 121

Number of distribution valves operated during year: 62

### WATER OPERATING SECTION FOOTNOTES

### Water Services (Page W-16)

ALL SERVICES INSTALLED WERE FUNDED FROM UTILITY RESERVES, TWO SERVICES HAI BEEN INSTALLED IN PRIOR YEAR AND NO 2002 COSTS, HOWEVER HOOKUP CHARGES MADE TO CUSTOMERS. FINAL 2002 SERVICE COSTS \$3,448 AND HOOKUP CHARGES TO CUSOTMERS \$5,468

### Meters (Page W-17)

ALL METERS FUNDED FROM UTILITY RESERVES.

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